

## Revised and Updated v0.1

### PDC – Transformation and Future Council Programme – June 2018

ID	Priority/Policy Project	Lead Programme/Strategy/Directorate	Officer Lead (s)	Lead Committee Member Support with Chair	Status internal (New/existing)	Description/Scope and outcomes	Timescale
1	<b>Work to help develop better understanding of the Modernisation of working hours policy</b>	Sustainable Swansea Programme <i>Future Council</i>	Director of Resources/ Sustainable Swansea HR Officer	TBC	New & Existing	<ul style="list-style-type: none"> <li>PDC continue involvement in the development of the flexible working policy.</li> <li>Including Zero hrs – but no zero hrs for employees of Swansea Council contracts, look at suppliers and contracts (language)</li> <li>Part of pilot areas for the new flexible working (feeding into the 5 in 7 approach)</li> <li>Gender Pay Gap action plan implementation and ongoing data gathering as recommended by PDDC Committee in May 17</li> <li>Agile policy</li> <li>Other areas to be scoped</li> </ul>	Start June 2018
2	<b>Citizen Card Application</b> <i>(Android or Smartphone app)</i> Start to commission work on the citizen card / app	Sustainable Swansea <i>Digital</i>	Head of Digital/Solutions Architect	TBC	New	<ul style="list-style-type: none"> <li>Scope in to be determined, workshops to be arranged late 2018 to map requirements cross cutting</li> <li>Infrastructure works existing and completed in 2018.</li> </ul>	Early 2019
3	<b>Procurement Previous PDDC Action Plan – Breaking down barriers to local suppliers</b>	Resources/ CPR process	Head of Commercialism Procurement team	TBC	Existing PDDC work	<ul style="list-style-type: none"> <li>Action plan to be monitored and implemented with committee input and support that was developed with Procurement and committee.</li> </ul>	July 18
4	<b>Co – production Strategy/Principles for City and County of Swansea</b>	Sustainable Swansea Programme <i>Future Council</i>	Director of Resources/ Sustainable Swansea programme Manager	TBC	New	<ul style="list-style-type: none"> <li>Scope to be determined.</li> <li>Understanding and setting Swansea Council’s parameters and key principles around co-production.</li> </ul>	June 18
5	<b>Council Communication</b>	Sustainable Swansea Programme <i>Future Council</i>	Director of Resources/Head of Communications and Marketing	TBC	New	<ul style="list-style-type: none"> <li>Scope to be determined.</li> </ul>	End of 2018/ early 2019

6	<b>OD – 21<sup>st</sup> Century workforce</b>	Sustainable Swansea Programme <i>Future Council</i>	Director of Resources/Head of HR and OD/Sustainable Swansea HR Officer	TBC	<b>New/Existing</b>	<ul style="list-style-type: none"> <li>Scope to be determined.</li> </ul>	Mid 2018
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## Previous & New PDC Work Programme Items

ID	Priority/Policy Project	Lead Programme/Strategy/ Directorate	Officer Lead (s)	Status internal New/existing	Action/Rationale
1	Green Fleet	Place Directorate	Director of Place	Existing - PDDC	New item identified in Group Meeting, item already within remit of Economy and Infrastructure PDC, Director of Place drafted completed paper for committee.
2	Future working of agile	Sustainable Swansea Transformation – Accommodation Strategy	Geoff Bacon/ Rebecca Jones	Existing – BAU Project	<b>Remove from PDC Work programme</b> , policy work and changes to accommodate Agile further will be picked up within the flexible working policy work and links in with the as above No 1.
3	Work towards implementation of webcasting & e-voting	Democratic Services	Huw Evans	Existing – BAU Project	<b>Remove from PDC Work Programme</b> , agree with Democratic Services demo of webcasting and e-voting system once implemented not work for PDC to undertake.
4	Future commercialisation of the Mansion House	Sustainable Swansea Commercialism  Marketing/Procurement	Head of Communications and Marketing/ Head of Commercial Services	Existing – BAU Project	<b>Remove from PDC Work Programme</b> No policy work
5	Gender Pay Gap – New item	HR	HR Representative	Existing – Project/annual data requirements	<b>Remove from PDC Work Programme</b> , PDC recommendations, ongoing monitoring of data and regular updates will be picked up as part of scope under the above item No 1. No policy work
6	Future Procurement policy / process to ensure micro/small/medium can access CD & other Government contracts	Sustainable Swansea <i>Future Council</i>	Head of Commercial Services	Existing and ongoing monitoring BAU	PDDC completed initial task and successfully developed approach for new CPR process. Action plan developed has become new item on new PDC Programme item No 3. Policy work

7	56. Encourage greater community ownership of parks and work with 'friends of parks' organisations to ensure the long term sustainability and control of parks and public spaces.	Community Action – <i>Culture Service</i>	Cultural Services Representative	Service Delivery	<b>Removed from PDC work programme</b> , further discussions around process to be discussed with Service Area. No policy work
8	78. Take a zero tolerance approach to tackling domestic violence and work with partners to fully support victims of domestic violence/ stand up for those suffering domestic abuse.	Sustainable Swansea <i>Outcomes for Citizens – Family Support Continuum</i>	Head of Child and Family	Service Delivery	<b>Remove from PDC work programme</b> , part of the remit for Poverty PDDC. No policy work
9	Continue with Sustainable Swansea modernisation programme – key elements for the committee to help develop	Sustainable Swansea Transformation <i>Future Council Digital</i>	Director of Resources/ Sustainable Swansea Programme Manager	New and Exiting	<b>Remove over-arching</b> , all key elements have been split out as separate working items within the new PDDC Work Programme for committee work.  <i>Co-production, modernisation of working hours, Citizen app, Communication external transformation around letters.</i>